



**Oakwood Church**  
A Methodist-Anglican Partnership

Do you have .....

- proven interpersonal skills
- basic book-keeping skills
- an ability to work with people from a wide range of backgrounds
- proven IT literacy

**If so we would love to hear from you.**

Oakwood Church is seeking to appoint a **Church Administrator** for 15 hours per week (some flexibility is available in working hours to suit the successful applicant). The role will be based at Oakwood Church, Springwood Road, LS8 2QA

**Salary:** £10 per hour

Full job description and information about the church are available from:  
The Circuit Administrator, Circuit Office, Lidgett Park Methodist Church, Lidgett Place,  
LS8 1HG

[circuitoffice@leedsnandemethodist.org.uk](mailto:circuitoffice@leedsnandemethodist.org.uk) 0113 266 3309

Closing date for applications: 27<sup>th</sup> November  
Interviews will be held on Tuesday 5<sup>th</sup> December

**We look forward to hearing from you**